

MS Department of Public Safety

Invitation for Bid#3160005741 Instructions and Special Conditions Men & Women Uniforms

Purpose:

The purpose of this Invitation for Bid is to establish a contract for the purchase of men and women uniforms for the MS Department of Public Safety, Highway Safety Patrol.

Bid Opening:

Bid(s) will be opened publicly, **Friday, March 31, 2023, at 10:00 a.m.**, Central Standard Time, in the Procurement Department, 4th Floor, Room 402. 1900 East Woodrow Wilson Avenue, Jackson, MS 39216.

**Instructions
to Bidders:**

All vendors must be registered with the state of Mississippi. If not registered, please go to <http://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/> to register your company and receive a supplier number. Once on the website click on "Supplier (Vendor) Self-Service". Then click on "[State of Mississippi Supplier Registration](#)".

Suppliers who have completed the registration process and have received a User ID and Password must attach a W-9 to their supplier account in the Mississippi's Accountability System for Government Information and Collaboration (MAGIC). Supplier may also submit a valid W-9 to the following:

MS Department of Finance and Administration
P.O. Box 1060
Jackson, MS 39215-1060

Or

MS Department of Finance and Administration
501 North West Street, Suite 701-B
Jackson, MS 39215-1060

Phone: 601-359-3538
Fax: 601-359-5525
Email: ofmmagic@dfa.ms.gov

Bids must be submitted and received on or before, March 31, 2023, 10:00 a.m., Local Time. Regardless of the reason, bid(s) received after this date and time will not be accepted. One original copy of bid must be submitted in an envelope or package clearly marked with the information listed below to the address listed below:

*MS Department of Public Safety
Procurement Department
Bid # 3160005741
Men & Women Uniforms
1900 East Woodrow Wilson Avenue, 4th Floor, Room 402
Jackson, MS 39216*

If using a commercial delivery company, which requires that you use their shipping package, your bid should be sealed separately and labeled as stated above within the commercial packaging to prevent premature opening. Parties submitting a bid assume all risks of delivery. Facsimile or e-mail bids will not be accepted.

Bids not received in compliance with this requirement will be rejected.

Vendors are encouraged but not required to submit one electronic copy through the Mississippi's Accountability System for Government Information and Collaboration at <https://portal.magic.ms.gov/irj/portal> which must include all information requested in this invitation for bid. No costs or expenses associated with providing this information in the required format shall be charged to the MS Department of Public Safety. All required documents must be submitted. It is the responsibility of the vendor to verify that all of the requirements for submitting the bid have been fulfilled. Bids not received in compliance with this requirement will be rejected.

Online learning instructions on how to submit your bid electronically, can be obtained by clicking on following the link:
[LOG800SupplierRegistration External eLearning\(ms.gov\)](#)

If you have any questions regarding this Invitation for Bid, please contact Sonya Toaster at (601) 987-1305 or by email at stoaster@dps.ms.gov . You may also contact Britney Wesley at (601) 987-1407 or by email bjwesley@dps.ms.gov .

The MS Department of Public Safety reserves the right to reject any and/or all bids and to waive all informalities.

Bidder

Responsibility:

Bidders must, upon request of the MS Department of Public Safety, provide satisfactory evidence of ability to furnish products or services in accordance with the terms and conditions of the specifications. The MS Department of Public Safety reserves the right to make the final determination as to the bidder's ability.

Invitation to Bid:

All information requested on the Invitation for Bid Form must be completed.

Quantity:

The exact total number of long sleeve shirts, short sleeve shirts and trousers that will be ordered is not known. The approximate total quantity of shirts and trousers that is estimated to be purchased is one thousand (1,000) yearly. The MS Department of Public Safety does not guarantee that the agency will purchase any specified total. The omission of an exact quantity does not indicate a lack of need, but rather a lack of historical purchasing information.

**Confidential
Information:**

Confidential information shall mean all materials, documents, and data furnished to the successful bidder. The successful bidder may be required to provide to the MS Department of Public Safety a letter that the successful bidder agrees to protect all confidential information. Any liability resulting from the wrongful disclosure of confidential information on the part of the successful bidder shall rest with the successful bidder.

Award Criteria:

The award will be made to the best bid or bids. Factors to be considered in determining the best bid include:

Bottom Line Figure
Conformity with specifications
Responsibility of the bidder

Award:

The award will be made to the lowest and best bid. Since bid is being awarded to lowest and best bid, Bidder must bid on all items. Failure to bid on all items will cause for rejection of bid.

Notice of Award:

Upon completion of the bid evaluation process, the MS Department of Public Safety will mail letters to the vendor or vendors who have submitted the apparent low bid(s) meeting specifications.

Delivery

F.O.B. destination freight prepaid by successful bidder to the Mississippi Highway Safety Patrol, 1900 East Woodrow Wilson Avenue, Jackson, MS 39216 during normal business days, between the hours 8:00 a.m. to 5:00 p.m., central time, except all observed state holidays. If delivery date falls

on a holiday or weekend, delivery will be made on the following business day.

Firm Bid Price: Prices quoted shall be firm for the first twelve (12) months of the contract.

Price Adjustment: Price increases will not be allowed during the first twelve (12) months of this contract. Price increases may be considered during the renewal of this contract for an additional twelve (12) months being effective March 1 of that extension year. Requests for price increases shall be submitted no later than three months prior to the start of the extension year. Requests for price increases shall be in the form of a letter from the successful bidder. This letter shall indicate the contract number, the new price(s) for each item for which a change is being requested. Enclosed with the letter requesting a price increase shall be a copy of the manufacturer's notice of actual cost increase when applicable. The manufacturer's notice shall identify the product(s) by brand name and shall indicate the price increase as well as the contractor's new cost for the item(s). The manufacturer's notice shall also be signed by an authorized corporate official, with printed name, title, address, and phone number to allow for verification of price increase. Upon such receipt of such request for price increase the Mississippi Department of Public Safety reserves the right to approve or disapprove the request and will notify the contractor prior to the propose effective date. If approved, the new pricing will take effect on the effective date set forth in this paragraph.

**Term & Renewal
of Contract:**

The term of the contract could be rewarded separately for a period of twelve (12) months; and upon mutual agreement by both parties, the successful bidder(s) shall have an option to renew up to four (4) additional twelve (12) months. The effective date is expected to be May 1, 2023.

Invitation for Bid Issue Date:	March 10, 2023
First Publication	March 10, 2023
Second Publication	March 17, 2023
Bidder submission deadline	March 31, 2023
Opening Date and Time	March 31, 2023, at 10:00 A.M.
Intent to Award	Anticipated Date April 14, 2023
Submission date to obtain approval in MAGIC (If pending cost goes over \$500,000 then approval is required by Public Procurement Review Board - PPRB estimated meeting June 7, 2023)	Anticipated Date April 14, 2023

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY HIGHWAY SAFETY PATROL

COMPLIANCE WITH SPECIFICATIONS

All bids must meet or exceed the minimum specifications as set forth in this Invitation to Bid

Delivery:

FOB 1900 Woodrow Wilson, Jackson, MS 39216

Notes:

This specification shall, until revised or rescinded by the Department of Public Safety, apply to each future purchase.

It is the intent of the specifications to obtain a product that will adequately meet the needs of the agency while promoting the greatest extent of competition that is practicable. It is the responsibility of the prospective bidder to review the entire Invitation for Bid packet and to notify the Procurement Department of the MS Department of Public Safety if the Specifications, Instructions and Special Conditions, or the General Conditions are formulated in a manner which would unnecessarily restrict competition. Any protest or questions concerning the specifications or bidding procedures must be received in writing in the MS Department of Public Safety, Procurement Office, not less than 72 hours prior to the time and date set for the bid opening.

SAMPLE:

A pre-production sample of each item (men shirt, women shirt, men trouser, women trouser) will be required by the lowest bidder that meet the minimum required specifications before the bid is awarded. **Please note that the pre-production sample must include the stripes and epaulets sewn onto the uniforms.**

SPECIFICATIONS FOR MEN TROUSER

Color: French Blue

Fabric: 74% Dacron Polyester, 24% Wool, 2% Lycra 13 oz. Serge Weave Top Dyed w/ Nanotex or equivalent.

Style: The pant shall have a plain front with quarter top front pockets, 1" wide belt loops, two back pockets for a clean professional appearance. The pant cuff shall be of open construction to allow for custom finishing and shall have a 37 ½" inch inseam (unfinished).

Pockets: The front pocket opening shall be a minimum 6½" long and be 6" deep from the bottom of the pocket opening. The inside front pocket facing shall be a separate

piece of self-material finishing no less than 1" wide. There shall be a hidden vault pocket in the right-hand front pocket secured with a #3 YKK invisible zipper. The back pockets will have a minimum opening of 5½" and be 7 1/2" deep. Each back pocket shall have a 1 1/4" loop closure tab with a bar tack located 3/8" from point of attachment to secure the buttonhole. The loop tab shall attach to a ligne 20, durable button. Each pocket corner shall have a 3/8" triangle bar tack for reinforcement.

Buttons: All buttons shall be 100% Polyester and shall pass ASTM 5171-1191.84 kg mass dropped from a height of 67mm.

Pocketing: All pocketing shall be heavy-duty black 150-denier 70% Polyester/30% Cotton tuxedo pocketing with a minimum thread count of 82 x 64. The waistband and inside seam binding shall be made with pocketing material cut on the bias.

Waistband: The waistband shall be designed to allow for 2" maximum of mechanical expansion through two unique double waistband panels with 1" elastic built in. The front waistband shall be held with a hidden 1" X 1 1/4" elastic attached to a tapered tab of self-material. The inside waistband shall be held with 1" X 1 1/4" elastic sewn to the waistband inside fold back to a separate enclosed channel which is joined to the front waistband channel at the top of the front pocket opening. The elastic shall remain concealed even when the waistband is stretched to its maximum length. The curtain shall be made of the heavy-duty tuxedo pocketing material listed above, bias-cut, and shall have a continuous parallel 7/16" wide silicone band designed to work with the corresponding shirt for maximum shirt retention. The finished waistband shall be 2 1/8" wide and shall be closed with two crush-proof riveted oxidized metal hook and eyes. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.

Inner Fly/Crotch:

The right fly and front crotch linings shall be the same fabric and color as the waistband curtain. There shall be a TC #8000 interlining sewn between the fly and the fly lining to give additional stability and strength to the fly. The right fly lining shall be sewn to the left fly below the zipper and continue centered on the join seam across the inseam and end 1" onto the back seam. A separate French fly made of the outer fabric with a lining of reinforced pocketing shall be sewn to the inside right fly. The fly attachment button shall be a ligne 20, 100% polyester durable button. The button shall pass ASTM 5171-1191, using a .84 kg mass dropped from 67 mm.

There shall be a diamond shaped reinforced crotch gusset measuring 9" wide X 4 3/4" sewn with a five-needle safety stitch to prevent crotch seam failure.

Zipper: The trousers shall be closed with a #4 YKK brass memory lock zipper and have a brass bottom stop at the base of the zipper chain. A straight bar tack shall be sewn through from the outside of the garment to the inside at the bottom of the

fly. The bar tack shall be sewn through the zipper tape; the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bar tack located at level of the bottom zipper stop on the inside of the trouser.

Belt Loops: There should be a minimum of 5 lined belt loops on waist sizes 28, 29, 30, and a minimum of 7 lined loops on all sizes over 30. Each loop is to be 1" wide of double thickness, with stitching on the face side $\frac{3}{8}$ " from each edge. Except for the center back loop, which shall be tacked on, all loops shall be sewn into the bottom of the waistband and into the rocap.

Creasing: The front and back crease in the trouser legs shall incorporate a permanent resin bonded silicone crease produced by the Creaset System or equivalent. The crease shall be properly cured to ensure that the crease is permanent so that no amount of home laundering shall remove the crease.

Seaming: The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread. If necessary, use steam iron, low setting.

Labels: The trouser shall have a sewn-in label giving care instructions and an outside waistband label which shall be marked with lot number, size, fiber content, and cut number. A permanent size label shall be sewn inside on the hip pocket.

Care Instructions:

Dry Clean or Machine wash in warm water in gentle cycle. Wash dark colors separately and rinse thoroughly. Do not bleach. Tumble-dry completely at low heat and remove promptly. If necessary, use steam iron, low setting.

Sizes: To be sizes 28,29,30,31,32,33,34,35,36,37,38,40 to 48 regular rise, 30 thru 44 (even sizes only) in long rise, and 28 thru 40 (even sizes only) short rise. Trousers are to have open unfinished lengths to be hemmed to individual request.

Stripe: There will be a 1" royal blue and red piggyback stripe sewn along the outseam.

SPECIFICATIONS FOR FEMALE TROUSER

Color: French Blue

Fabric: 74% Dacron Polyester, 24% Wool, 2% Lycra 13 oz. Serge Weave Top Dyed w/ Nanotex or equivalent.

Style: The pant shall have a plain front with quarter top front pockets, 1" wide belt loops, two back pockets for a clean and professional appearance. The pant cuff shall be of open construction to allow for custom finishing and shall have a 35-inch inseam (unfinished). Female pattern shall be current to Departments standards.

- Pockets:** The front pocket opening shall be a minimum 6½" long and be 6" deep from the bottom of the pocket opening. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1" wide. There shall be a hidden vault pocket in the right-hand front pocket secured with a #3 YKK invisible zipper. The back pockets will have a minimum opening of 5½" and be 7 1/2" deep. Each back pocket shall have a 1 1/4" loop closure tab with a bar tack located 3/8" from point of attachment to secure the buttonhole. The loop tab shall attach to a ligne 20, durable button. Each pocket corner shall have a 3/8" triangle bar tack for reinforcement.
- Buttons:** All buttons shall be 100% Polyester and shall pass ASTM 5171-1191.84 kg mass dropped from a height of 67mm.
- Pocketing:** All pocketing shall be heavy-duty black 150 denier 70% polyester / 30% cotton tuxedo pocketing with a minimum thread count of 82 x 64. The waistband and inside seam binding shall be made with pocketing material cut on the bias.
- Waistband:** The waistband shall be designed to allow for approximately 2" maximum of mechanical expansion through two unique double waistband panels with built in elastic 1 ¼" wide. The outer front waistband shall be held with hidden 1" x 1 ¼" elastic attached to a tapered tab of self-material. The inside waistband shall be held with 1" x 1 ¼" elastic sewn inside and folded back into a separate enclosed channel joined to the front waistband channel at the top of the front pocket opening. The elastic shall remain concealed even when the waistband is stretched to maximum potential. The curtain shall be made of heavy-duty tuxedo pocketing material, bias-cut, and shall have a continuous parallel of 7/16" rectangular piece of silicone designed to work with the corresponding shirts for shirt retention. The finished waistband shall be 2 1/8" wide and shall be closed with two crush-proof riveted oxidized metal hook and eyes. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.
- Inner Fly/Crotch:** The right fly and front crotch linings shall be the same fabric and color as the waistband curtain. There shall be a TC #8000 interlining sewn between the fly and the fly lining to give additional stability and strength to the fly. The right fly lining shall be sewn to the left fly below the zipper and continue centered on the join seam across the inseam and end 1" onto the back seam. A separate French fly made of the outer fabric with a lining of reinforced pocketing shall be sewn to the inside right fly. The fly attachment button shall be a ligne 20, 100% polyester durable button. The button shall pass ASTM 5171-1191, using a .84 kg mass dropped from 67 mm.
- Zipper:** The trousers shall close with a #4 YKK brass memory lock zipper and have a brass bottom stop at the base of the zipper chain. A straight bar tack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. The bar tack shall be sewn through the zipper tape; the right and left fly and

the right fly lining. The right and left fly shall be joined by an additional bar tack located at level of the bottom zipper stop on the inside of the trouser.

Belt Loops: Each loop is to be 1" wide of double thickness, with stitching on the face side $\frac{3}{8}$ " from each edge. Except for the center back loop, which shall be tacked on, all loops shall be sewn into the bottom of the waistband and into the rocap.

Creasing: The front and back crease in the trouser legs shall incorporate permanent resin bonded silicone crease produced by the Creaset system or equivalent. The crease shall be properly cured to ensure that it remains permanent, and no amount of home laundering shall remove the crease.

Seaming: The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread.

Labels: The trouser shall have a sewn-in label giving care instructions and an outside waistband label which shall be marked with lot number, size, fiber content, and cut number. A permanent size label shall be sewn inside on the hip pocket.

Care Instructions:

Dry Clean or Machine wash in warm water in gentle cycle. Wash dark colors separately and rinse thoroughly. Do not bleach. Tumble-dry completely at low heat and remove promptly. If necessary, use steam iron, low setting.

Stripe: There will be a 1" royal blue and red piggyback stripe sewn along the outseam.

Sizes: Women's sizes 2 through size 28 shall be available. Patterns must be a modern up to date short waist pattern. High waist patterns will not be accepted.

SPECIFICATIONS FOR MEN SHORT SLEEVE UNIFORM SHIRT

Color: Cloud grey

Fabric: 74% Polyester/ 24% Wool 2% Lycra 9-9 1/2 oz. Tropical Weave Top Dyed w/ Nanotex or equivalent.

Collar: The collar points shall be medium spread approximately 3" in length. The outside edge of the collar shall be stitched with a $\frac{1}{4}$ " edge stitch. The collar width at the back of the neck shall be 1 $\frac{3}{4}$ ". The inside collar stand shall have a sateen fabric lining for comfort. There shall be a collar stay sewn inside the collar along the bottom edge of each collar to hold the collar shape and still allow the attachment of collar brass. The collar shall be designed to wear with the collar points spread.

Sleeves: The sleeves shall be one piece sewn into the shoulder and finished with a 1" clean turn-up with no loose threads. The sleeves and side closing seams shall be attached to the body of the shirt with an overlock and a safety stitch for reinforcement. Reece eyelets underarm for ventilation and comfort.

Shoulder Supports/Epaulets:

Shirt has contrasting royal blue shoulder epaulets with red trim 1/8" inward from the edge that will have non-woven fusible interlining. Epaulets will be pressed, edge stitched and set into sleeve seams, and partly tacked to the garment to allow for shoulder board placement. Epaulets shall have a criss cross diagonal box stitching 1 1/2" onto the shirt. Ends are formed to a point and will have a functional grey ligne 20 button. Finished epaulets measure 2" wide at armhole seam and taper to 1 1/2" wide at the point. Note: point of the epaulet will finish 1/2" from the collar seam. Shoulder supports are stitched at the collar seam and to shoulder seam of shirt. Support is 1" wide self-fabric. There shall be a hidden ligne 16 button attached 1 3/8" from the epaulet attachment button on each side under each epaulet to attach a unique microphone sling (patent applied for) to ensure that the radio microphone is in the proper place to be deployed. There shall also be a 1/2" merrowed edge mic port positioned between the buttonhole and the Mic Tab button.

Front: The front shall have a center facing 1-1/2" wide placket extending from the collar to the bottom of shirt. The placket shall have an interlining for stability and a neat appearance and shall be 1/4" top stitched on each side. The center front placket shall contain vertical buttonholes placed 3/4" from edge and 3-1/2" apart. There shall be a button at the neck corresponding with the top buttonhole, which shall be set horizontally. There shall be a spare ligne 20 button sewn into the inside button facing. There shall be a hidden zipper sewn under the front placket of the shirt. There shall be 4 rectangular bands of silicone approximately 3 1/8" x 9/16" sewn 2" above the bottom of exterior shirt tail edge on front and back. The silicone bars are designed to work with the corresponding pant waistband for maximum shirt retention.

Back: The garment shall have a straight yoke back located approximately 4 1/4" below the collar seam. The inside yoke shall be lined with 100% Polyester Taffeta.

Pockets: The shirt shall have two Military-styled box pleated, breast patch pockets with 3-point button down flaps. The breast pocket shall be 5 5/8" wide X 6 3/8" long. The center bellows pleat shall be 1 1/2" wide. The bottom corners of the pocket shall be cut on a 40-degree angle and shall be 1 1/4" long. The pocket flaps shall be slightly tapered and shall be 6" wide at the top and 6 1/4" wide at the outside points on the bottom of the flap.

The flaps shall be attached to the shirt body 1/4" above the top of the pocket, resulting in a complete pocket measurement of 6 3/8" long. The pocket shall be edge stitched around the perimeter and shall finish with a 3/8" turn down. The pocket corners shall be reinforced with a triangle stitch in each corner. There shall

be a pencil opening on both the left and right flap. The two outside points of each pocket flap shall have concealed velcro closures. The left breast pocket shall have a sewn pencil compartment approximately 1-5/8" wide. Each flap shall have grey ligne 20 buttons sewn to a false buttonhole on the surface of the flap. (Pocket dimensions shall be graded by shirt size/dimension).

Flaps: Pocket flaps are scalloped and will have non-woven fusible on the topside of flap. Flaps are double needle set to the shirt. The left flaps will have a 1½" wide pencil slot with Bar tack reinforcements on each side. Flaps will have one, vertical buttonhole set ½" above the scalloped edge. Pintuck stitch runs along center of flap and aligns with pintuck stitch on box pleat (pocket). Finished pocket flaps will measure 2¾" on each end and 2⅞" at the center point.

Badge Tab: The badge eyelets shall be reinforced on the inside of the shirt by means of a strip of self-material measuring 1" wide, edge stitched and folded so that no raw edges appear. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. There shall be two small (horizontal) sewn eyelets 1-1/4" apart sewn through the left front and the reinforcement strip with the bottom buttonhole located 1-1/4" above the top of left flap.

Front: The shirt shall also have two permanent 1/16" wide military creases permanently sewn down each side from shoulder seam to bottom of the shirt and centered through each front pocket and pocket flap.

Button: All buttons shall be 100% Polyester and shall pass ASTM 5171-1191.84 kg mass dropped from a height of 67mm.

Care Instructions:

Dry Clean or Machine wash in warm water in gentle cycle. Wash dark colors separately and rinse thoroughly. Do not bleach. Tumble-dry completely at low heat and remove promptly. If necessary, use steam iron, low setting.

Shirt sizes: Men's Numeric Sizes (14-14.5,15,15.5,16,16.5,17,17.5,18,18.5,19-19.5,20-20.5,21-21.5)

SPECIFICATIONS FOR MEN LONG SLEEVE UNIFORM SHIRT

Color: Cloud grey

Fabric: 74% Polyester/ 24% Wool 2% Lycra 9-9 1/2 oz. Tropical Weave Top Dyed w/ Nanotex or equivalent.

Style: The Shirt shall be standard military style with shirttails and permanently stitched two (2) front and three (3) back creases.

Tailoring: This garment shall be constructed according to the principles set forth in the specifications. All stitches shall be of the proper tension and size to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with polyester core thread to match shirt fabric. The collar and cuffs are to be single stitched 1/4" from edge. The pockets, flaps and epaulets shall be edge stitched.

Collar: The collar points shall be medium spread approximately 3" in length. The outside edge of the collar shall be stitched with a 1/4" edge stitch. The collar width at the back of the neck shall be 1 3/4". The back of the stand shall measure 1-1/2". The inside collar shall be made of a sateen fabric for comfort. There shall be a collar stay sewn inside the collar along the bottom edge of each collar to hold the collar shape and still allow the attachment of collar brass. There shall be hidden triangle collar button-down tabs sewn underneath each collar point approximately 1" wide (at the attachment point) and 7/8" long. These tabs shall attach to hidden durable ligne 14 buttons which to keep the collar secure.

Sleeves: The sleeves shall be one piece sewn into the shoulder, tapering into the finished cuffs with pressed double pleats. The cuffs shall be attached to the sleeve with a 3/8" double needle stitch and shall be 2-5/8" in width, fastening with two durable ligne 20 4-hole 100% polyester buttons. The cuffs shall be made of two pieces of base shirt material with an interlining. There shall be a shirt cuff opening with a facing of shirt material 7" X 1" tapering to a point with a closure stitch across the facing 1 1/2" from the point. There shall be a buttonhole approximately 4" from the point to attach a ligne 16 durable 100% polyester button. The button shall be attached to the inside facing which shall be bound with 5/8" bias cut shirt material for reinforcement. The sleeves and side closing seams shall be attached to the body of the shirt with a merrow and a safety stitch for reinforcement. Reece eyelets underarm for ventilation and comfort.

Shoulder Supports/Epaulets:

Shirt has contrasting royal blue shoulder epaulets with red trim 1/8" inward from the edge that will have non-woven fusible interlining. Epaulets will be pressed, edge stitched and set into sleeve seams, and partly tacked to the garment to allow for shoulder board placement. Epaulets shall have a criss cross diagonal box stitching 1 1/2" onto the shirt. Ends are formed to a point and will have a functional grey ligne 20 button. Finished epaulets measure 2" wide at armhole seam and taper to 1 1/2" wide at the point. Note: point of the epaulet will finish 1/2" from the collar seam. Shoulder supports are stitched at the collar seam and to shoulder seam of shirt. Support is 1" wide self-fabric. There shall be a hidden ligne 16 button attached 1 3/8" from the epaulet attachment button on each side under each epaulet to attach a unique microphone sling to ensure that the radio microphone is in the proper place to be deployed. There shall also be a 1/2" merrowed edge mic port positioned between the buttonhole and the Mic Tab button.

Front: The front shall have a center facing 1-1/2" wide placket extending from the collar stand to the bottom of shirt. The placket shall have an interlining for stability and

a neat appearance and shall be ¼" top stitched on each side. The center front shall contain six (6) vertical buttonholes placed ¾" from edge and 3-1/2" apart. There shall be a button at the neck corresponding with the top buttonhole, which shall be set horizontally. There shall be a hidden zipper sewn under the center front placket. There shall be an inside facing of self-material on the button side 3 1/4" wide extending from the collar stand to bottom of shirt. The buttons shall be securely attached shall correspond to the buttonholes on the center facing. There shall be a spare line 20 and line 16 button sewn into the inside button facing. There shall be 4 bands of silicone 3 1/8" X 9/16" sewn into the bottom of the shirt 2" from the bottom and ¼" on the inside of the outer creases designed to work with the corresponding pant waistband for maximum shirt retention.

Back: The garment shall have a straight yoke back located approximately 4 ¼" below the collar seam. The inside yoke shall be lined with 100% Polyester Taffeta.

Pockets: The shirt shall have two Military-styled box pleated, breast patch pockets with 3-point button down flaps. The breast pocket shall be 5 5/8" wide X 6 3/8" long. The center pleat shall be 1 ½" wide. The bottom corners of the pocket shall be cut on a 40-degree angle and shall be 1 ¼" long. The pocket flaps shall be slightly tapered and shall be 6" wide at the top and 6 ¼" wide at the outside points on the bottom of the flap. (Pocket dimensions will vary with size) The flaps shall be attached to the shirt body 1/4" above the top of the pocket, resulting in a complete pocket measurement of 6 3/8" long. The pocket shall be edge stitched around the perimeter and shall finish with a 3/8" turn down. The pocket corners shall be reinforced with a triangle stitch in each corner. There shall be a pencil opening on both the left and right flap. The two outside points of each pocket flap shall have concealed Velcro closures. The left breast pocket shall have a sewn pencil compartment approximately 1-5/8" wide. Each flap shall have grey ligne 20 buttons sewn to a false buttonhole on the surface of the flap.

Flaps: Pocket flaps are scalloped and will have non-woven fusible on the topside of flap. Flaps are double needle set to the shirt. The left flaps will have a 1½" wide pencil slot with Bar tack reinforcements on each side. Flaps will have one, vertical buttonhole set ½" above the scalloped edge. Pintuck stitch runs along center of flap and aligns with pintuck stitch on box pleat (pocket). Finished pocket flaps will measure 2¾" on each end and 2⅞" at the center point.

Badge Tab: The badge tab is to be reinforced on inside of the shirt by means of a strip of material 1" wide edge stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. There shall be two small (horizontal) buttonholes, 1-1/4" apart sewn through the left front and the reinforcement strip with the bottom buttonhole located 1-1/4" above the top of left flap.

SPECIFICATIONS FOR FEMALE SHORT SLEEVE UNIFORM SHIRT

- Color:** Cloud grey
- Fabric:** 74% Polyester/ 24% Wool 2% Lycra 9-9 1/2 oz. Tropical Weave Top Dyed w/ Nanotex or equivalent.
- Style:** The Shirt shall be standard military style with shirrtails and permanently sewn front and back creases.
- Tailoring:** This garment shall be constructed according to the principles set forth in the specifications. All stitches shall be of the proper tension and size to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with polyester core thread to match the shirt fabric. The collar shall be single stitched 1/4" from edge. The pockets, flaps and epaulets shall be edge stitched. The shirtsleeve bottom shall be finished with a 1" clean finished.
- Collar:** The collar points shall be medium spread approximately 3" in length. The outside edge of the collar shall be stitched with a 1/4" edge stitch. The Collar width at the back of the neck shall be 1 3/4". The inside collar stand shall be made of a sateen fabric for comfort. There shall be a collar stay sewn inside the collar along the bottom edge of each collar to hold the collar shape and still allow the attachment of collar brass. The collar shall be designed to wear with the collar points spread.
- Sleeves:** The sleeves shall be one piece sewn into the shoulder and finished with a 1" clean turn-up with no loose threads. The sleeves and side closing seams shall be attached to the body of the shirt with an overlock and a safety stitch for reinforcement. Reece eyelets underarm for ventilation and comfort.
- Shoulder Supports/Epaulets:**
Shirt has contrasting royal blue shoulder epaulets with red trim 1/8" inward from the edge that will have non-woven fusible interlining. Epaulets will be pressed, edge stitched and set into sleeve seams, and partly tacked to the garment to allow for shoulder board placement. Epaulets shall have a criss cross diagonal box stitching 1 1/2" onto the shirt. Ends are formed to a point and will have a functional grey ligne 20 button. Finished epaulets measure 2" wide at armhole seam and taper to 1 1/2" wide at the point. Note: point of the epaulet will finish 1/2" from the collar seam. Shoulder supports are stitched at the collar seam and to shoulder seam of shirt. Support is 1" wide self-fabric. There shall be a hidden ligne 16 button attached 1 3/8" from the epaulet attachment button on each side under each epaulet to attach a unique microphone sling to ensure that the radio microphone is

in the proper place to be deployed. There shall also be a ½" merrowed edge mic port positioned between the buttonhole and the Mic Tab button.

Front: The front shall have a center facing 1-1/2" wide placket extending from the collar stand to the bottom of shirt. The placket shall have an interlining for stability and a neat appearance and shall be ¼" top stitched on each side. The center front shall contain six (6) vertical buttonholes placed 3/4" from edge and 3-1/2" apart. There shall be a button at the neck corresponding with the top buttonhole, which shall be set horizontally. There shall be an inside facing of self-material on the button side 3 1/4" wide extending from the collar to bottom of shirt. The buttons shall be securely attached shall correspond to the buttonholes on the center facing. There shall be a spare ligne 20 button sewn into the inside button facing. There shall be a hidden zipper under the front placket of the shirt.

There shall be 4 bands of silicone 3 1/8" X 9/16" sewn into the bottom of the shirt 2" from the designed to work with the corresponding pant waistband for maximum shirt retention.

Back: The garment shall have a straight yoke back located approximately 4 ¼" below the collar seam. The inside yoke shall be lined with 100% Polyester Taffeta.

Pockets: The shirt shall have two Military-styled box pleated, breast patch pockets with 3-point button down flaps. The breast pocket shall be 5 ¼" wide X 5 3/8" long. The center pleat shall be 1 ¼" wide. The bottom corners of the pocket shall be cut on a 40-degree angle and shall be 1 ¼" long. The pocket flaps shall be slightly tapered and shall be 5 3/8" wide at the top and 5 ¼" wide at the outside points on the bottom of the flap. (Pocket dimensions will vary with size). The flaps shall be attached to the shirt body 1/4" above the top of the pocket, resulting in a complete pocket measurement of 6" long. The pocket shall be edge stitched around the perimeter and shall finish with a 3/8" turn down. The pocket corners shall be reinforced with a triangle stitch in each corner. There shall be a pencil opening on both the left and right flap. The two outside points of each pocket flap shall have concealed Velcro closures. The left breast pocket shall have a sewn pencil compartment approximately 1-5/8" wide. Each flap shall have a ligne 20 button sewn to a false buttonhole on the surface of the flap.

Flaps: Pocket flaps are scalloped and will have non-woven fusible on the topside of flap. Flaps are double needle set to the shirt. The left flaps will have a 1½" wide pencil slot with Bar tack reinforcements on each side. Flaps will have one grey ligne 20 set ½" above the scalloped edge. Pintuck stitch runs along center of flap and aligns with pintuck stitch on box pleat (pocket). Finished pocket flaps will measure 2¾" on each end and 2⅞" at the center point.

Badge Tab: The badge tab is to be reinforced on inside of the shirt by means of a strip of material 1" wide edge stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at

the front of the yoke. There shall be two small (horizontal) buttonholes, 1-1/4" apart sewn through the left front and the reinforcement strip with the bottom buttonhole located 1-1/4" above the top of left flap.

Creasing: Pockets and pocket flaps shall be uniform in shape and size. The front and back creases shall incorporate permanent 1/16" stitched creases.
Back: The shirt shall have 3 permanent creases, 1/16" wide on the back panel. One crease shall be located at the center back and shall start at the center of the yoke and continue straight down to the bottom edge of the shirt. Each of the other two creases shall be located at the midway point between the center crease and the shoulder seam on both the left and right sides of the center crease.
Front: The shirt shall also have two permanent stitched 1/16" wide military creases down each side from the shoulder seam to the bottom of the shirt centered through each front pocket and pocket flap.

Button: All buttons shall be 100% Polyester and shall pass ASTM 5171-1191.84 kg mass dropped from a height of 67mm.

Care Instructions:

Dry Clean or Machine wash in warm water in gentle cycle. Wash dark colors separately and rinse thoroughly. Do not bleach. Tumble-dry completely at low heat and remove promptly. If necessary, use steam iron, low setting.

Shirt sizes: Chest sizes: 30 – 48 (even sizes)

SPECIFICATIONS FOR FEMALE LONG SLEEVE UNIFORM SHIRT

Color: Cloud grey

Fabric: 74% Polyester/ 24% Wool 2% Lycra 9-9 1/2 oz. Tropical Weave Top Dyed w/ Nanotex or equivalent.

Style: Shirt shall be standard military style with shirrtails and permanent stitched front and back creases.

Tailoring: This garment shall be constructed according to the principles set forth in the specifications. All stitches shall be of the proper tension and size to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with polyester core thread to match shirt fabric. The collar and cuffs are to be single stitched 1/4" from edge. The pockets, flaps and epaulets shall be edge stitched.

Collar: The collar points shall be medium spread approximately 3" in length. The outside edge of the collar shall be stitched with a 1/4" edge stitch. The collar width at the back of the neck shall be 1 3/4". The back of the stand shall measure 1-1/2". The

inside collar stand shall be made of a sateen fabric for comfort. There shall be a collar stay sewn inside the collar along the bottom edge of each collar to hold the collar shape and still allow the attachment of collar brass. There shall be hidden triangle collar button-down tabs sewn underneath each collar point approximately 1" wide (at the attachment point) and 7/8" long. These tabs shall attach to hidden durable ligne 14 buttons which to keep the collar secure.

Sleeves: The sleeves shall be one piece sewn into the shoulder, tapering into the finished cuffs with pressed double pleats. The cuffs shall be attached to the sleeve with a 3/8" double needle stitch and shall be 2-5/8" in width; fastening with two durable ligne 20 4-hole 100% polyester buttons. The cuffs shall be made of two pieces of base shirt material with an interlining. There shall be a shirt cuff opening with a facing of shirt material 7" X 1" tapering to a point with a closure stitch across the facing 1 1/2" from the point. There shall be a buttonhole approximately 4" from the point to attach a ligne 16 durable 100% polyester button. The button shall be attached to the inside facing which shall be bound with 5/8" bias cut shirt material for reinforcement. The sleeves and side closing seams shall be attached to the body of the shirt with a merrow and a safety stitch for reinforcement. Reece eyelets underarm for ventilation and comfort.

Shoulder Supports/Epaulets:

Shirt has contrasting royal blue shoulder epaulets with red trim 1/8" inward from the edge that will have non-woven fusible interlining. Epaulets will be pressed, edge stitched and set into sleeve seams, and partly tacked to the garment to allow for shoulder board placement. Epaulets shall have a criss cross diagonal box stitching 1 1/2" onto the shirt. Ends are formed to a point and will have a functional grey ligne 20 button. Finished epaulets measure 2" wide at armhole seam and taper to 1 1/2" wide at the point. Note: point of the epaulet will finish 1/2" from the collar seam. Shoulder supports are stitched at the collar seam and to shoulder seam of shirt. Support is 1" wide self-fabric. There shall be a hidden ligne 16 button attached 1 3/8" from the epaulet attachment button on each side under each epaulet to attach a unique microphone sling to ensure that the radio microphone is in the proper place to be deployed. There shall also be a 1/2" merrowed edge mic port positioned between the buttonhole and the Mic Tab button.

Front: The front shall have a center facing 1-1/2" wide placket extending from the collar stand to the bottom of shirt. The placket shall have an interlining for stability and a neat appearance and shall be 1/4" top stitched on each side. The center front shall contain six (6) vertical buttonholes placed 3/4" from edge and 3-1/2" apart. There shall be a button at the neck corresponding with the top buttonhole, which shall be set horizontally. There shall be a hidden zipper under the center front placket of the shirt. There shall be an inside facing of self-material on the button side 3 1/4" wide extending from the collar stand to bottom of shirt. The buttons shall be securely attached shall correspond to the buttonholes on the center facing. There shall be a spare line 20 and line 16 button sewn into the inside button facing. There shall be 4 bands of silicone 3 1/8" X 9/16" sewn into the bottom of the shirt 2" from the bottom and 1/4" on the inside of the outer

creases designed to work with the corresponding pant waistband for maximum shirt retention.

Back: The garment shall have a straight yoke back located approximately 4 ¼" below the collar seam. The inside yoke shall be lined with 100% Polyester Taffeta.

Pockets: The shirt shall have two Military-styled box pleated, breast patch pockets with 3-point button down flaps. The breast pocket shall be 5 1/4" wide X 5 3/8" long. The center pleat shall be 1 1/8" wide. The bottom corners of the pocket shall be cut on a 40-degree angle and shall be 1 ¼" long. The pocket flaps shall be slightly tapered and shall be 5 3/8" wide at the top and 5 ¼" wide at the outside points on the bottom of the flap. (Pocket dimensions will vary with size) The flaps shall be attached to the shirt body 1/4" above the top of the pocket, resulting in a complete pocket measurement of 6" long. The pocket shall be edge stitched around the perimeter and shall finish with a 3/8" turn down. The pocket corners shall be reinforced with a triangle stitch in each corner. There shall be a pencil opening on both the left and right flap. The two outside points of each pocket flap shall have concealed Velcro closures. The left breast pocket shall have a sewn pencil compartment approximately 1-5/8" wide. Each flap shall have a ligne 20 button sewn to a false buttonhole on the surface of the flap.

Flaps: Pocket flaps are scalloped and will have non-woven fusible on the topside of flap. Flaps are double needle set to the shirt. The left flaps will have a 1½" wide pencil slot with Bar tack reinforcements on each side. Flaps will have one, vertical buttonhole set ½" above the scalloped edge. Pintuck stitch runs along center of flap and aligns with pintuck stitch on box pleat (pocket). Finished pocket flaps will measure 2¾" on each end and 2⅞" at the center point.

Badge Tab: The badge tab is to be reinforced on inside of the shirt by means of a strip of material 1" wide edge stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. There shall be two small (horizontal) buttonholes, 1-1/4" apart sewn through the left front and the reinforcement strip with the bottom buttonhole located 1-1/4" above the top of left flap.

Creasing: Pockets and pocket flaps shall be uniform in shape and size. The front and back creases shall incorporate permanent 1/16" stitched creases.
Back: The shirt shall have 3 permanent creases, 1/16" wide on the back panel. One crease shall be located at the center back and shall start at the center of the yoke and continue straight down to the bottom edge of the shirt. Each of the other two creases shall be located at the midway point between the center crease and the shoulder seam on both the left and right sides of the center crease.
Front: The shirt shall also have two permanent stitched 1/16" wide military creases down each side from the shoulder seam to the bottom of the shirt centered through each front pocket and pocket flap.

Button: All buttons shall be 100% Polyester and shall pass ASTM 5171-1191.84 kg mass dropped from a height of 67mm.

Care Instructions:

Dry Clean or Machine wash in warm water in gentle cycle. Wash dark colors separately and rinse thoroughly. Do not bleach. Tumble-dry completely at low heat and remove promptly. If necessary, use steam iron, low setting.

Shirt sizes: Chest sizes: 30 – 48 (even sizes)

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY

Men & Women Long and Short Sleeve Shirts
Men & Women Trousers

Bid File No: 3160005741
Bid Opening Time: 10:00 a.m.

SAMPLE:

A pre-production sample of each item (men shirt, women shirt, men trouser, women trouser) will be required by the lowest bidder that meet the minimum required specifications before the bid is awarded. Please note that the pre-production sample must include the stripes and epaulets sewn onto the uniforms.

March 31, 2023
Bid Opening Date

(Bid Form 1 of 2)

Bidders must utilize this Bid Form when bidding on the items.

Highway Safety Patrol Men & Women Long Sleeve Shirt

<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Price</u>
1	Ea.	Men Long Sleeve Shirt	\$ _____
1	Ea.	Women Long Sleeve Shirt	\$ _____
Subtotal			\$ _____

Highway Safety Patrol Men & Women Short Sleeve Shirt

<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Price</u>
1	Ea.	Men Short Sleeve Shirt	\$ _____
1	Ea.	Women Short Sleeve Shirt	\$ _____
Subtotal			\$ _____

Highway Safety Patrol Men & Women Trousers

<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Price</u>
1	Ea.	Men Trousers	\$ _____
1	Ea.	Women Trousers	\$ _____
Subtotal			\$ _____

Grand Total \$ _____

SECTION II.

Delivery in _____ days after receipt of order being placed.

(Bid Form 2 of 2)

BIDDER INFORMATION (Please Complete **ALL** Sections Below)

Company Name: _____

Company Address: _____

Telephone Number: _____ Fax Number: _____

Email: _____

Company Representative Name (Print): _____

Company Representative Signature: _____ Date: _____
(Authorized Company Representative Signature)

GENERAL CONDITIONS

1. PREPARATION OF BIDS

- 1.1 Failure to examine any samples, drawings, specifications, and instructions will be at bidder's risk.
- 1.2 Price each item separately. Unit prices shall be shown. Bid prices must be net.
- 1.3 All prices and notations must be printed in ink or typewritten. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed in ink by person signing bid.
- 1.4 Brand Names: Any reference to brand names and numbers in the Invitation for Bids is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality thereby indicated will be considered, unless otherwise specified, providing the bid clearly describes the article offered and how it differs from the referenced brands. Unless the bidder specifies otherwise in his bid, it is understood that the bidder is offering a referenced brand item as specified in the Invitation for Bids. The MS DEPARTMENT OF PUBLIC SAFETY reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name referenced, and the MS DEPARTMENT OF PUBLIC SAFETY may require a bidder offering a substitute to supply additional descriptive material and a sample. When merchandise received from a successful bidder is not considered to be an equal by the requisitioned, it will be returned to the vendor, at the vendor's expense.
- 1.5 Specification: It is understood that reference to available specifications shall be sufficient to make the terms of such specifications binding on the contractor.
- 1.6 Information and Descriptive Literature: Bidders must furnish all information requested in the spaces provided on the bid form. Further, as may be applicable, each bidder must submit for bid evaluation cuts, sketches, and descriptive literature and technical specifications covering the product offered. Reference to literature submitted with a previous bid or on file with the buyer will not satisfy this provision.
- 1.7 Samples: Samples of items, when requested, must be furnished free of expense, and if not destroyed in testing will, upon request, be returned at the bidder's expense. Request for the return of samples must be made within ten (10) days following opening bids. Each individual sample must be labeled with bidder's name, manufacturer's brand name and number, State of Mississippi commodity number, bid number and item reference.

- 1.8 Time of performance: The number of calendar days in which delivery will be made after receipt of order shall be stated in the bid.
2. FAILURE TO BID
 - 2.1 Failure to submit a response to four consecutive bid invitations on any item within a class may cause the MS Department of Public Safety to discontinue sending bid invitations to your company for that particular class/item.
3. SUBMISSION OF BIDS
 - 3.1 Bids must be signed and sealed with bidder's name and address on outside of the enclosed envelope, and the time and date of the bid opening and the bid file number shown in the lower-left corner of the envelope.
 - 3.2 Bids and modifications or corrections thereof received after the closing time specified will not be considered.
 - 3.3 Only bids submitted on bid forms furnished by the MS Department of Public Safety or copies thereof will be considered. The name of person executing bid must be in longhand.
4. ACCEPTANCE OF BIDS
 - 4.1 The MS Department of Public Safety reserves the right to reject any and all bids, to waive any informality in bids. If a bidder fails to state the time within which a bid must be accepted, it is understood and agreed that the MS Department of Public Safety shall have 60 days to accept.
 - 4.2 Only sealed bids will be accepted. Facsimile or electronic mail bids will not be accepted.
5. ERROR IN BID
 - 5.1 In case of error in the extension of prices in the bid, the unit price will govern. No bid shall be altered or amended after the specified time for opening bids.
6. DISCOUNT PERIOD
 - 6.1 Time in connection with discount offered will be computed from date of delivery at destination, or from the date the correct invoices are received, if the latter date is later than the date of delivery. Cash discounts will not be considered in the award process.

7. AWARD

- 7.1 Purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the Invitation. Where more than one item is specified in the Invitation, the MS Department of Public Safety reserves the right to determine the low bidder either on the basis of the individual items or on the basis of all items included in its Invitation for Bids, or as expressly provided in the MS Department of Public Safety's Invitation for Bids.
- 7.2 Unless the bidder specified otherwise in the bid, the MS Department of Public Safety may accept any item or group of items of any kind. The MS Department of Public Safety reserves the right to modify or cancel in whole or in part its Invitation for Bids.
- 7.3 A written purchase order mailed, or otherwise furnished, to the successful bidder within the time of acceptance specified in the Invitation for Bid results in a purchase agreement without further action by either party. The purchase agreement shall not be assignable by the vendor in whole or in part without the written consent of the MS Department of Public Safety.

8. INSPECTION

- 8.1 Final inspection and acceptance or rejection may be made at delivery destination, but all materials and workmanship shall be subject to inspection and test at all times and places, and when practicable. During manufacture, the right is reserved to reject articles which contain defective material and workmanship. Rejected material shall be removed by and at the expense of the contractor promptly after notification or rejection. Final inspection and acceptance or rejection of the materials or supplies shall be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the State of Mississippi or any subdivision thereof for such materials or supplies as are not in accordance with the specification. In the event necessity requires the use of materials or supplies not conforming to the specification, payment therefore may be made at a proper reduction in price.

9. TAXES

- 9.1 The MS Department of Public Safety is exempt from Federal excise taxes and state and local sales or use taxes and bidders must quote prices which do not include such taxes. Exemption certificates will be furnished upon request. Contractors making improvements to, additions to or repair work on real property on behalf of the MS Department of Public Safety are liable for any applicable sales or use tax on purchase of tangible personal property for use in connection with the contracts. Contractors are likewise liable for any applicable use tax on tangible personal property furnished to them by the MS Department of Public Safety for use in connection with their contracts.

10. GIFTS, REBATE, GRATUITIES

- 10.1 Acceptance of gifts from contractors prohibited. No officer or employee of the MS Department of Public Safety, nor any head of any state department, institution or agency, nor any employee of any state department, institution or agency charged with responsibility of initiating requisitions, shall accept or receive, directly or indirectly, from any person, firm or corporation to whom any purchase agreement for the purchase of materials, supplies, or equipment for the State of Mississippi may be awarded, by rebate, gifts, or otherwise, any money or anything of value whatsoever, or any promise, obligation for future rewards or compensation.
- 10.2 Bidding by state employees prohibited. It is hereby declared unlawful for any state official or employee to bid on, or sell, or offer for sale, any merchandise equipment or material, or similar commodity to the State of Mississippi during the tenure of his office or employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the State.

11. BID INFORMATION

- 11.1 Bid files may be examined during normal working hours by bid participants. Those not participating will be prohibited from obtaining any information relative to the bid until the official award has been made.

12. DEFINITIONS

- 12.1 The use of the word agency in any Bid Invitation solicitation or specification shall be intended to mean state agencies only. The words governing authority when used in any of the above documents shall be intended as meaning county or local entities.

13. GENERAL CONDITIONS REFERENCE

- 13.1 This bid shall be made, and the contract shall be entered into in accordance with the General Conditions as hereinafter amended and modified. Should a conflict exist between the General Conditions and the Instructions and Special Conditions, the Instructions and special Conditions shall take precedence.

14. COMPETITION

- 14.1 There is no Federal or State Laws that prohibit bidders from submitting a bid lower than a price or bid given to the U.S. Government. Bidders may bid lower than U.S. Government contract price without any liability as the State is exempt from the provisions of the Robinson-Patman Act and other related laws. In addition, the U.S. Government has no provisions in any of its purchasing arrangements with bidders whereby a lower price to the State must automatically be given to the U.S. Government.

15. WAIVER

- 15.1 The MS DEPARTMENT OF PUBLIC SAFETY reserves the right to waive any General Condition, Special Condition, or minor specification deviation when considered to be in the best interest of the State, so long as such waiver is not given so as to deliberately favor any single vendor and would have the same effect on all vendors.

16. CANCELLATION

- 16.1 The Procurement Officer of the MS DEPARTMENT OF PUBLIC SAFETY may, when the interests of the State so require, terminate this agreement in whole or in part, for the convenience of the State. The Procurement Officer shall give written notice of the termination to the Contractor specifying the part of the agreement terminated and when termination becomes effective.

Any item award may be canceled for cause by either party with the giving of 30 days written notice of intent to cancel. Cause for the State to cancel shall include, but is not limited to, cost exceeding current market prices for comparable purchases; request for increase in prices during the period of the purchase agreement; or failure to perform to the terms of the purchase agreement. The Contractor will be required to honor all purchase orders that were prepared and dated prior to the date of expiration or cancellation if received by the Contractor within a period of 30 days following the date of expiration or cancellation. Cancellation by the State does not relieve the Contractor of any liability arising out of a default or nonperformance.

If an award is canceled due to a request for increase in prices or failure to perform, that vendor shall be removed from the Qualified Bidders List for a period of 24 months. At the end of 24 months, it shall be the bidder's responsibility to notify the MS DEPARTMENT OF PUBLIC SAFETY in writing requesting to be placed back on the bidder's list. Cause for the vendor to cancel shall include, but is not limited to, the item(s) being discontinued and unavailable from the manufacturer.

17. SUBSTITUTIONS REGARDING PURCHASE AGREEMENT

- 17.1 If adequate documentation is provided that supports the claim that the item(s) are not available, then items which meet the minimum specifications may be substituted if approved by the MS DEPARTMENT OF PUBLIC SAFETY and are deemed to be in the best interest of the State.

18. ADDENDA

- 18.1 Addenda modifying plans and/or specifications may be issued if time permits. No addendum will be issued within a period of three (3) working days prior to the

time and date set for the bid opening. Should it become necessary to issue an addendum within the (3) three-day period prior to the bid opening, the bid date will be reset to a date not less than (5) five working days after the date of the addendum, giving bidders ample time to answer the addendum. When replying to a bid request on which an addendum has been issued, and the specifications require acknowledgement, the bid shall indicate that provisions of the addendum have been noted and that the bid is being offered in compliance therewith. Failure to make this statement may result in the bid being rejected as not being in accordance with the revised specifications or plans.

19. ALTERNATE BIDS

19.1 Alternate bids unless specifically requested will not be considered. An alternate is considered to be a bid that does not comply with the minimum provisions of the specification. A firm or vendor found to repeatedly offer alternates in an attempt to obtain a bid award on the basis of pricing only will be removed from the Qualified Bidders List for a period of not less than 24 months.

20. SPECIFICATION CLARIFICATION

20.1 It shall be incumbent upon all bidders to understand the provisions of the specification and to obtain clarification prior to the time and date set for the bid opening. Such clarification may be answered only in response to a written request.

21. BID PROCEEDINGS

21.1 Bid openings will be conducted open to the public. However, they will serve only to open, read, and tabulate the bid price on each bid. No discussion will be entered into with any vendor as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening. All bidders are invited and encouraged to attend the bid opening to review the submitted bids. After the close of the bid opening, the bids will be considered to be in the evaluation process and will not be available for review by bidders.

22. FIRM BID PRICE

22.1 Prices quoted shall be firm except that the State shall receive the benefit of any price decrease in excess of five (5) percent. The contractor must provide written price reduction information within ten (10) days of its effective date.

23. ASSIGNMENT

23.1 The Contractor shall not assign or subcontract in whole or in part, its right or obligations under this agreement without prior written consent of the MS Department of Public Safety.

24. SUSPENSION AND DEBARMENT

- 24.1 By responding to the Invitation to Bid, the bidder is certifying that neither the bidder nor any potential subcontractors are debarred or suspended or are otherwise excluded from or ineligible for participation in any federal, state, or local government bidding and/or purchase agreements.

25. FORCE MAJEURE

- 25.1 If the MS DEPARTMENT OF PUBLIC SAFETY is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids/proposals at the advertised date and time, all bids/proposals received shall be publicly opened and read aloud on the next business day that the MS DEPARTMENT OF PUBLIC SAFETY shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid/proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids/proposals shall be received by the MS DEPARTMENT OF PUBLIC SAFETY until the new date and time of the bid opening as set forth herein. **The MS DEPARTMENT OF PUBLIC SAFETY shall not be held responsible for the receipt of any bids/proposals for which the delivery was attempted and failed due to the closure of the MS DEPARTMENT OF PUBLIC SAFETY as a result of a Force Majeure Event.** Each Vendor/Contractor shall be required to ensure the delivery and receipt of its bid/proposal by the MS DEPARTMENT OF PUBLIC SAFETY prior to the new date and time of the bid opening.

26. PAYMODE

- 26.1 The State of Mississippi, Department of Finance and Administration (DFA), requires new vendors to register for electronic payment via the State's e-payment and remittance channel. These requirements are outlined in DFA's Administrative Rule - [Mandatory E-Payments to Vendors](#) , effective July 1, 2006.

The State's current processor for e-payments and remittance to vendors is Bank of America. The product used is PayMode®. Enrollment in PayMode is simple, takes less than 10 minutes to initiate, and can be easily completed online at <http://portal.paymode.com/ms/>. Vendors who require personal assistance can call Bank of America toll-free at 1-866-252-7366.

Payments by state agencies using the Mississippi Accountability System for Government and Collaboration (MAGIC) System shall be made and remittance information provided electronically as directed by the State. These payments shall be deposited into the bank account of the Contractor's choice. The State may, at its sole discretion, require the Contractor to submit invoices and supporting documentation electronically at any time

during the term of this Agreement. Contractor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.

27. E-VERIFY COMPLIANCE

- 27.1 E-Verify Compliance: Contractor/Seller represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq of the Mississippi Code Annotated (Supp 2008) and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Contractor/Seller agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the State. Contractor/Seller further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Contractor/Seller understands and agrees that any breach of these warranties may subject Contractor/Seller to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to Contractor/Seller by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, Contractor/Seller would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

ALL BIDS SUBMITTED SHALL BE IN COMPLIANCE WITH ALL CONDITIONS SET FORTH HEREIN. THE BID PROCEDURES FOLLOWED BY THIS DEPARTMENT WILL BE IN ACCORDANCE WITH THESE CONDITIONS. THEREFORE, ALL VENDORS ARE URGED TO READ AND UNDERSTAND THESE CONDITIONS PRIOR TO SUBMITTING A BID.

THE MS DEPARTMENT OF PUBLIC SAFETY ALSO RESERVES THE RIGHT TO REJECT ANY/ALL BIDS AND TO WAIVE ANY/ALL INFORMALITIES.